

Glasgow Kelvin College
Board of Management
Finance and Resources Committee

Agenda

Agenda for the meeting scheduled to be held at 5pm on Tuesday, 5 March 2024 via MS Teams

1. **Sederunt**
2. **Apologies**
3. **Terms of Reference**
[Finance & Resources Terms of Reference - Review Date November 2024.pdf](#)
4. **Declarations of Interest and Connection**
 - a) **Interestⁱ¹**
 - b) **Connection²**
5. **Minute of the Previous Meeting held on 28 November 2023 (For Approval)**
(copy attached)
6.
 - a) **Matters Arising from the Previous Meeting held on 28 November 2023**
 - b) **Action Log (For Noting)**
 - i) **Finance and Resources Committee Action Log as at March 2024**
(copy attached)
7. **Items for Approval/Endorsement**
Finance Report (For Noting and Approval) – NOT IN THE PUBLIC DOMAIN
(including Executive Summary, Quarter 2 Forecast, Management Accounts at 31 January 2024, Debt, Student Support Funds, Procurement and Cash at 31 January 2024)
Report by Vice Principal Operations and Head of Finance
(copy attached)
8. **Fixed Asset Disposal/Write Off**
Report by Director of Digital and Information Services
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

Items for Discussion and Noting

9. **People and Culture Services Update** (including Human Resource Management, Organisational Development, Equality and Inclusion and Attendance Management)
Report by Director of People and Culture
(copy attached)
10. **Environmental and Sustainability Update** (including Green Gown Awards 2023, Student and staff Engagement, Public Bodies Climate Change Duties Report, Clean Heat 24 Event, Heat in Buildings Consultation, Local Heat and Energy Efficiency Strategy, Scottish Central Government Energy Efficient Grant, Networking, Transport Poverty, Network Rail Path to Springburn Campus, TravelKnowHow Consultancy, Climate Adaptation Plant & Risk Register, Disposable Vape Ban and Safety Alert – e-bike batteries)
Report by Director of Estates and Corporate Services
(copy attached)
11. **Estates and Capital Update** (including Capital Planning/Expenditure for 2023/24, Campus Re-investment Project, West End Campus, Manned Guarding, Land at Springburn and SFC - College Infrastructure Strategy – Infrastructure Delivery Group)
Report by Director of Estates and Corporate Services
(copy attached)
12. **Glasgow Kelvin Learning Foundation Update – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations
(copy attached)
13. **Health and Safety Update**
Report by Health and Safety Manager
(copy attached)
14. **Audit Scotland Publications**
[Item 14a- Local Government in Scotland Financial Bulletin 2022.23.pdf](#)
[Item 14b - Technical Bulletin 2023/4 \(audit-scotland.gov.uk\)](#)
[Item 14c - Environmental, Biodiversity and Sustainability Annual Report 2023 \(1\).pdf](#)
[Item 14d - Investing in Scotland's Infrastructure Briefing.pdf](#)
- Items for Information**
15. [Item 15a - Approved Health Safety Minutes - 01 November 2023.pdf](#)
[Item 15b - Risk Management Minute 24 October 2023.pdf](#)
[Item 15c - Financial Sustainability of Colleges in Scotland 2020-21 to 2025-26.pdf](#)
[Item 15d - College Infrastructure Strategy Delivery Plan.pdf](#)
- Risk, Equality and Data Protection - Discussion**
16. **Impact on Students – Student impact to be considered as a consequence of the consideration of the above agenda**
17. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**

18. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
 19. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
 20. **Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda**
 21. **Closure**
 22. **Date of Next Meeting**
4 June 2024, WG1 Springburn Campus
-